REQUEST FOR RESERVATION
JANUARY 2019 – DUE NO LATER THAN DECEMBER 5, 2018

Individual's Full Name:_____
Last Name First Name MI

Business Name (DBA): _____

OC Market Place Nook Vendor ID Number (if known): _____

California Retail Seller's Permit #_____is issued in my personal name with the Orange County Market Place address of 88 Fair Drive, Costa Mesa, CA 92626 as a sublocation*
Send a copy of your seller's permit with this form.

INSURANCE-Please check one: (All insurance must meet the requirements attached in the packet)
_____ Certificate of insurance currently on file with the Orange County Market Place
_____ Will provide annual insurance certificate with form
_____ Daily insurance fee (+$8) payment and application will be completed on day of event **(CASH ONLY)**
(Daily insurance is available for purchase for non-topical and non-ingestible products. If your product is topical or ingestible, product liability insurance is required with an annual policy.)

I certify that the information provided above is true and correct to the best of my knowledge; and I hereby agree to comply with each and all of the Orange County Market Place Operating Procedures, and the terms and conditions of the ground space permit. Furthermore, I agree to pay in full, in advance, for the spaces reserved on the dates indicated below and to pay, cash only, the MIS fee of $7 and daily insurance fee (if applicable) of $8 exact change upon checking in. No refunds, rainchecks, or transfers will be allowed.

Please return form to betty_roberts@comcastspectacor.com. Please do not send payment at this time. An invoice will be sent to you following the receipt of this request for reservation dates and will serve as your confirmation of participation.

_____ _____
Signature Date

*Per the State of California Department of Tax and Fee Administration, vendors must list **88 Fair Drive, Costa Mesa, CA 92626** as a sub-location on your permits. This can easily be done by visiting: https://services.cdtfa.ca.gov/ereg/index.boe or calling 1-800-400-7115 and adding a new location to your existing account.

	Number of Spaces		Number of Spaces
Saturday, January 5	X	Sunday, January 6	X
Saturday, January 12	X	Sunday, January 13	X
Saturday, January 19	X	Sunday, January 20	X
Saturday, January 26	X	Sunday, January 27	X
Total # of Spaces	=	X $35 per space	**Total Owed: $**